



## **Further Information to Schools re NQT Induction and COVID-19**

We are aware that NQT induction may be disrupted by the current COVID-19 situation.

As schools are now closed, and may remain so into the summer term, induction can be ongoing if teaching and learning is taking place remotely. The induction process itself can also continue, albeit it in a different form.

*Please also note the overriding caveat, which is that if a school is closed, an NQT cannot really be deemed to be absent, so if remote learning and/or processes cannot take place because of closure, an NQT's induction may be interrupted, but should not be adversely affected.*

### **Conducting the Process Remotely**

#### **Regular Meetings**

If your school is closed or your NQT is in self-isolation (but not unwell), then the regular meetings could continue via telephone or online (Skype / WhatsApp).

#### **Formal Progress Review Meetings**

As with the regular meetings, these could take place via telephone or online. If records are held online via remote access, documentation can be completed online.

If your NQT has paper records, it may be that they need to email you examples of their progress against each Standard, that can be discussed at the meeting you are holding, and then added into the minutes of the formal progress review.

#### **Evidence Tracker**

If your school is closed, but teaching and learning is taking place remotely, this is still usable evidence of the Part One, and indeed Part Two Standards. The same will be true if NQTs are in self-isolation and are expected to work remotely.

#### **ADP**

The NQT may well have targets that arise from the setting of work remotely.

#### **Lesson observations of and by the NQT**

If you have been unable to carry out the required number of observations this term, then they can be carried forward to next term. This may mean that your NQT has three observations (of and by them) in the summer term.

## **Assessment Forms**

For full time NQTs, who started in September, the assessment forms were released on the 13<sup>th</sup> March.

If both formal progress reviews have taken place, then please use these to write the assessment form. Do not worry if an assessment meeting cannot take place.

If the current situation means that your NQT's assessment form is going to be late, please do not worry. We are aware that these are unprecedented times and that there may be a delay for some NQTs.

**If you have any questions about the induction process and how it maybe affected by school closures or self-isolation, please do get in touch.**